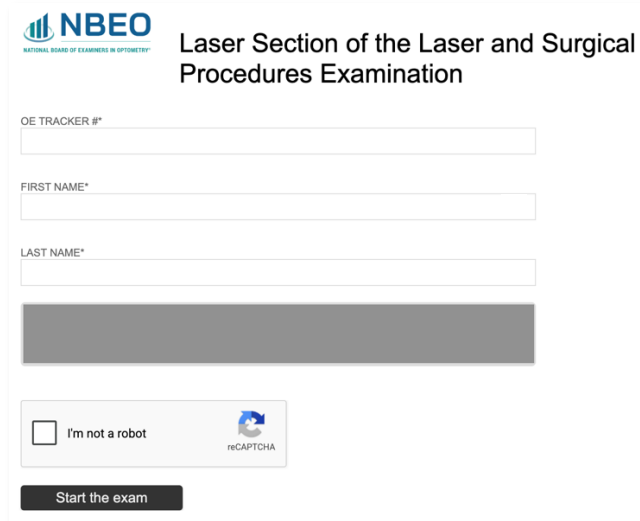


Tutorial for the Multiple Choice portion of LSPE®

Login Screen

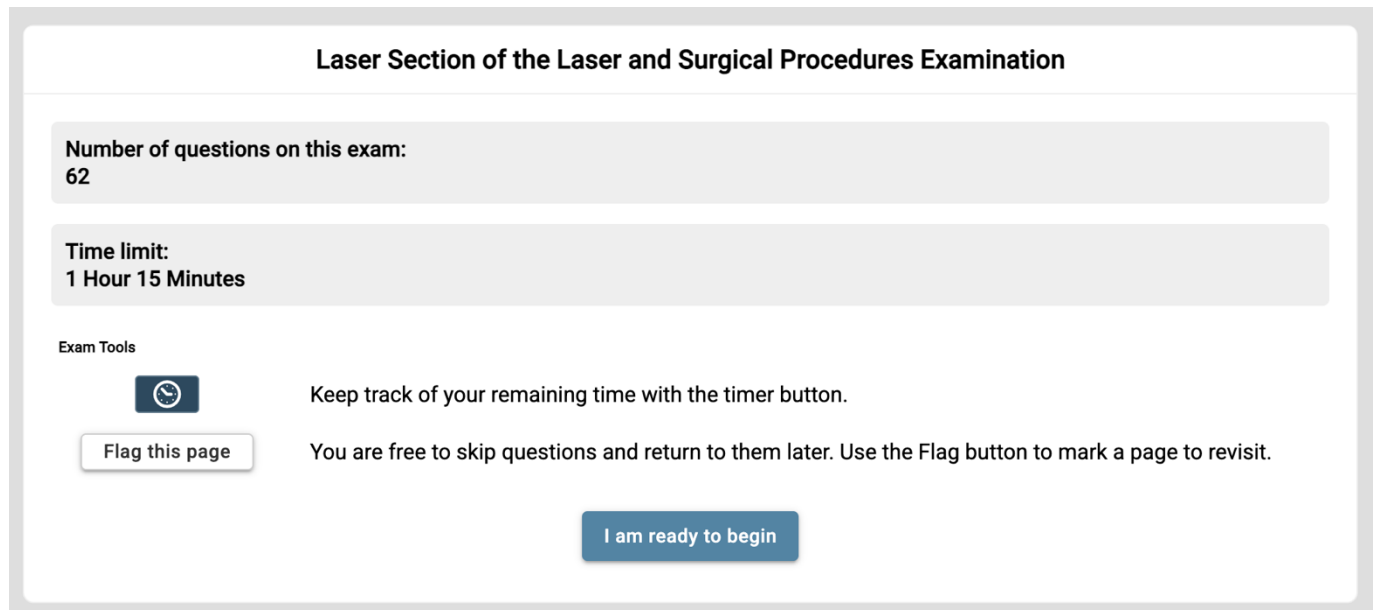
NBEEO Staff will assist in logging in to your Multiple Choice exam. You will need to enter your OE Tracker, First Name, and Last Name.



The login screen features the NBEEO logo and the title "Laser Section of the Laser and Surgical Procedures Examination". It contains three input fields labeled "OE TRACKER #*", "FIRST NAME*", and "LAST NAME*", followed by a greyed-out area. Below these is a reCAPTCHA "I'm not a robot" checkbox and a "Start the exam" button.

Intro Screen



Staff will proceed to the Intro screen, which includes basic exam information and a button to begin the exam:



The intro screen displays the exam title "Laser Section of the Laser and Surgical Procedures Examination". It provides the following information:

- Number of questions on this exam:** 62
- Time limit:** 1 Hour 15 Minutes

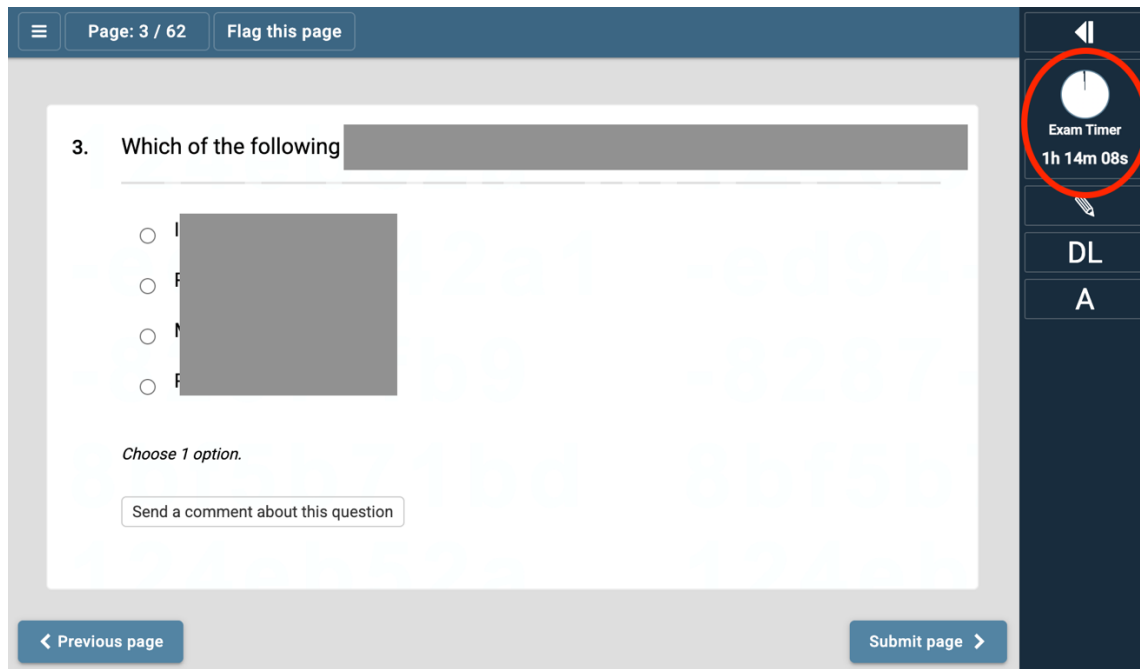
Exam Tools

-  Keep track of your remaining time with the timer button.
-  You are free to skip questions and return to them later. Use the Flag button to mark a page to revisit.

I am ready to begin

Countdown Timer

Once the exam time begins, the countdown timer will be displayed in the upper right corner of the screen. If you would like to hide the timer, you may do so by clicking on the timer:

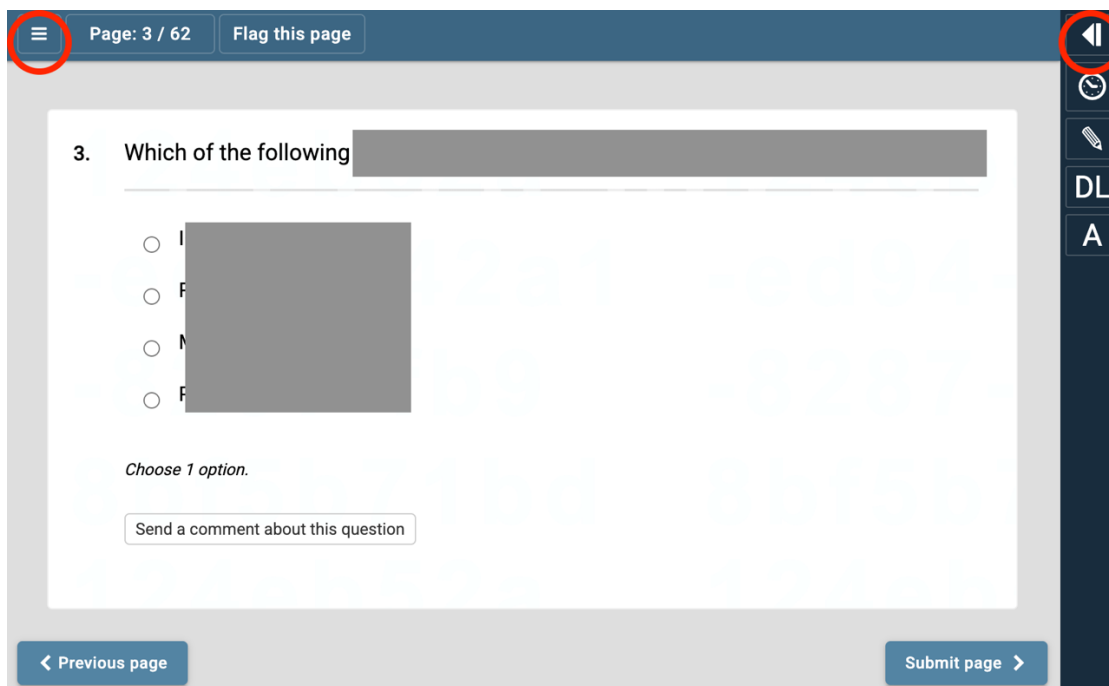


When the timer is hidden, you will see the clock icon without the timer. Click on the clock icon to reopen the timer:



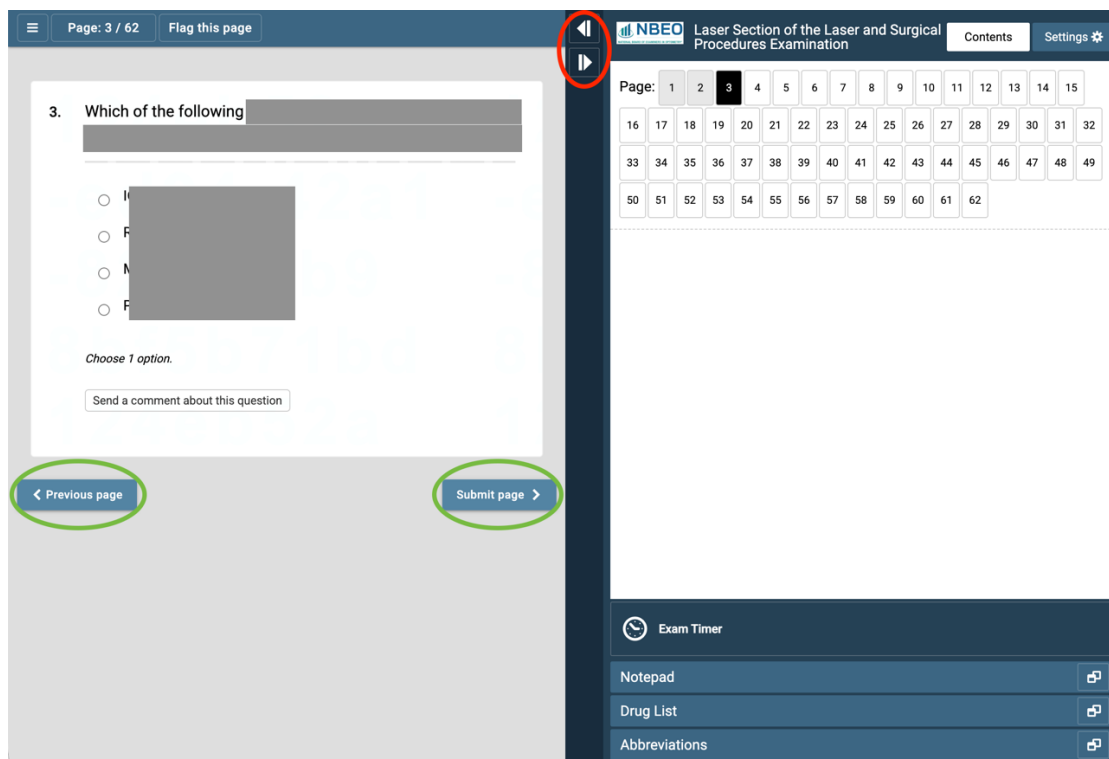
Navigator/Contents

If you would like to jump to an item anywhere in the exam, you may open the Navigator/Contents by clicking the three bars in the upper left corner of the screen, or the arrow located above the timer.



Once this is selected, a split screen will appear, and the Navigator/Contents will display on the right side.

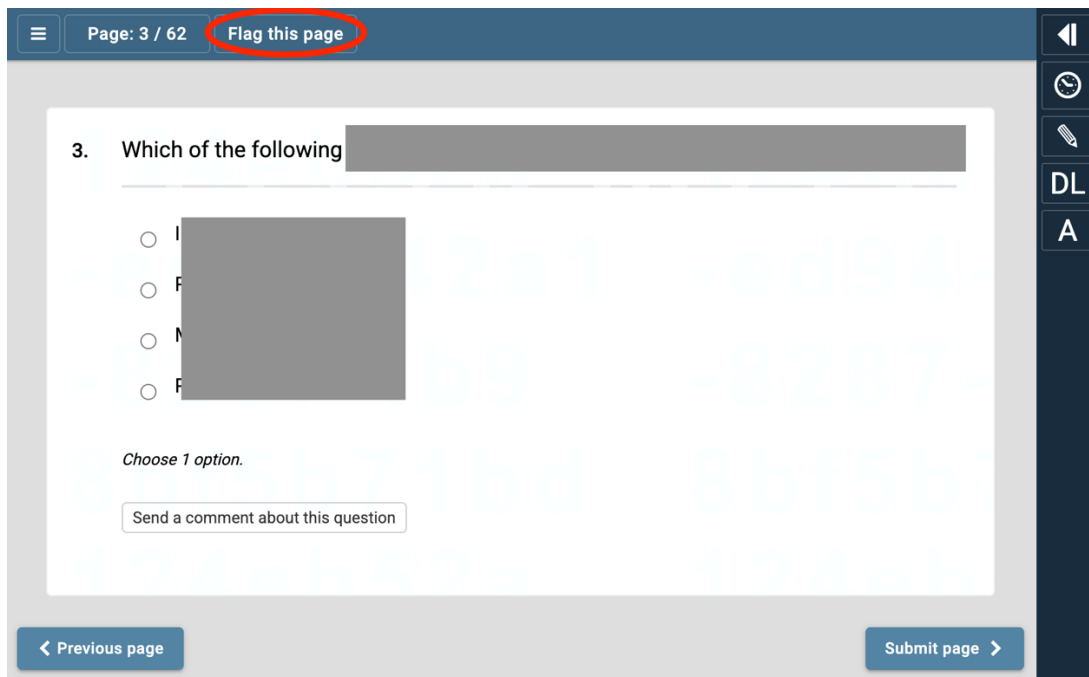
To hide, open, or expand the split screen, use the arrows to the left of the NBEO logo.



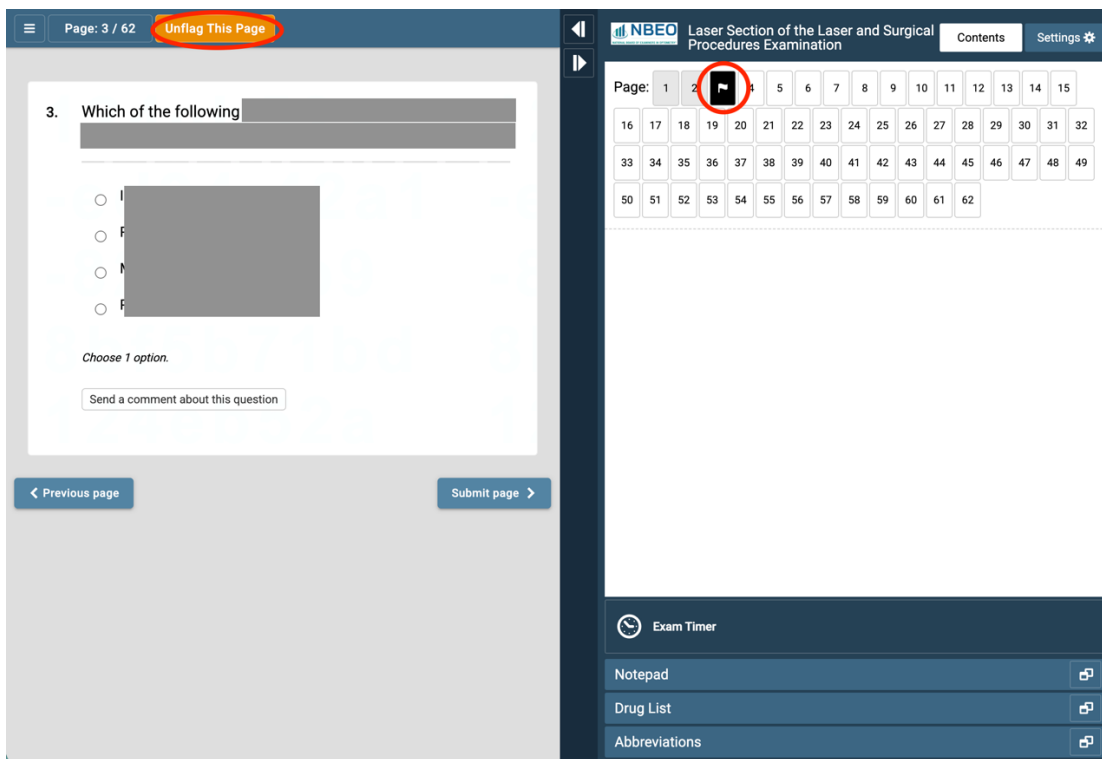
You may also navigate through the exam by using the "Previous" and "Submit" buttons below the item.

Flagging an Item

You may use the “Flag this page” button in the upper left corner of the screen if you would like to remember to go back to a particular item.



Once you flag an item, you will see a small flag icon over the number of the item in the Navigator. You may also then choose to unflag that item.



Selecting an Answer

To select an answer, click the corresponding circle to the left of the answer option. Your response will save automatically, but you may change your response as needed within the allotted examination time. Under each exam item, you will see how many responses you must select to receive credit.

3. Which of the following [redacted]

IC [redacted]

R [redacted]

M [redacted]

P [redacted]

Choose 1 option.

[Send a comment about this question](#)

Multiple-response items will also indicate in the stem how many options must be selected. In this case, you must select the box for both of the correct answers to receive credit for the item.

2. Which **two of** the following [redacted] **(Select 2)**

M [redacted]

A [redacted]

I [redacted]

F [redacted]

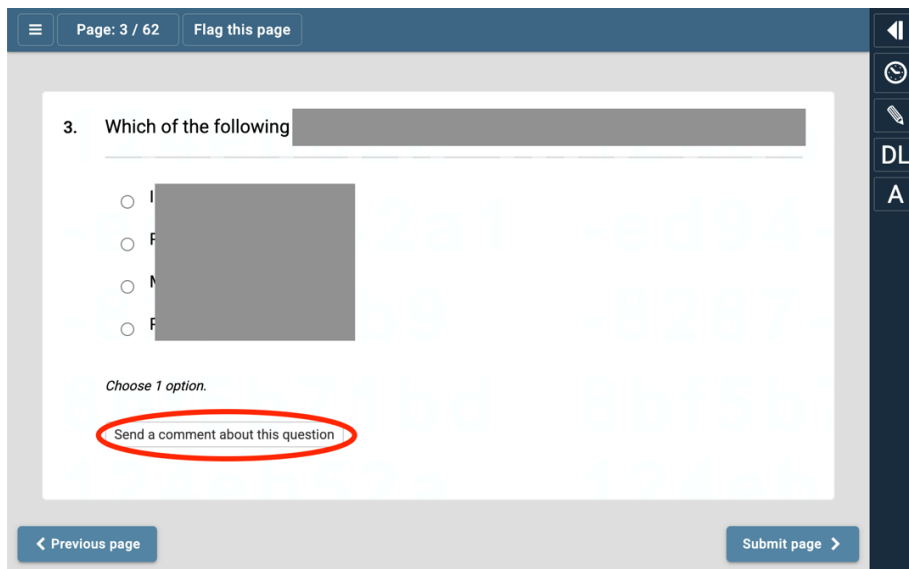
N [redacted]

Choose 2 options.

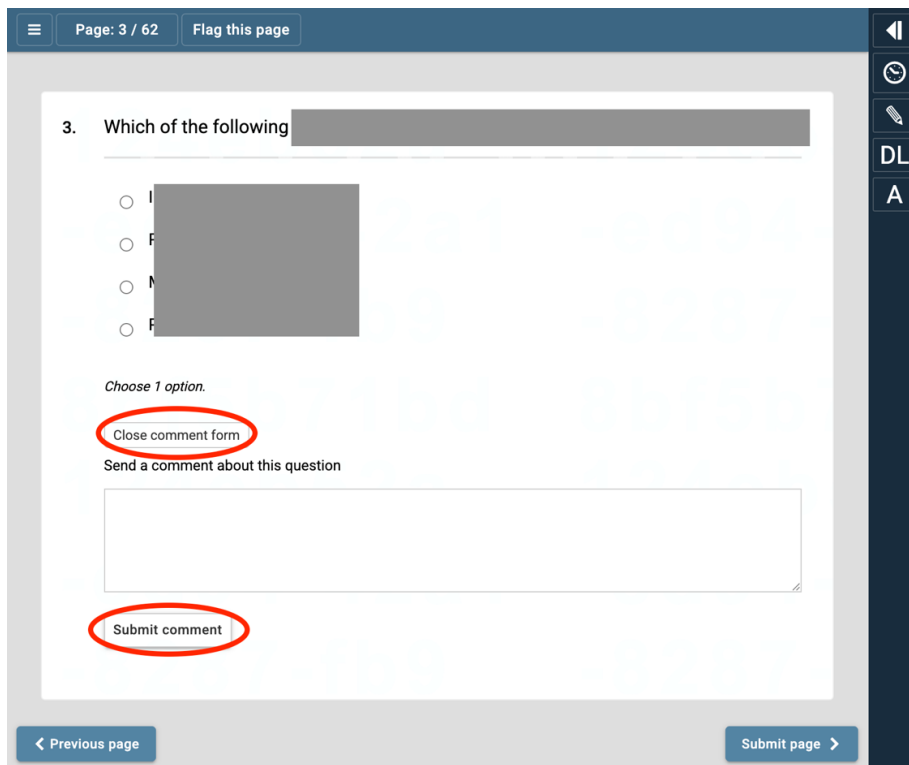
[Send a comment about this question](#)

Commenting on an Item

You have the option of making a comment on any examination item by selecting the “Send a comment about this question” button located under each test item.

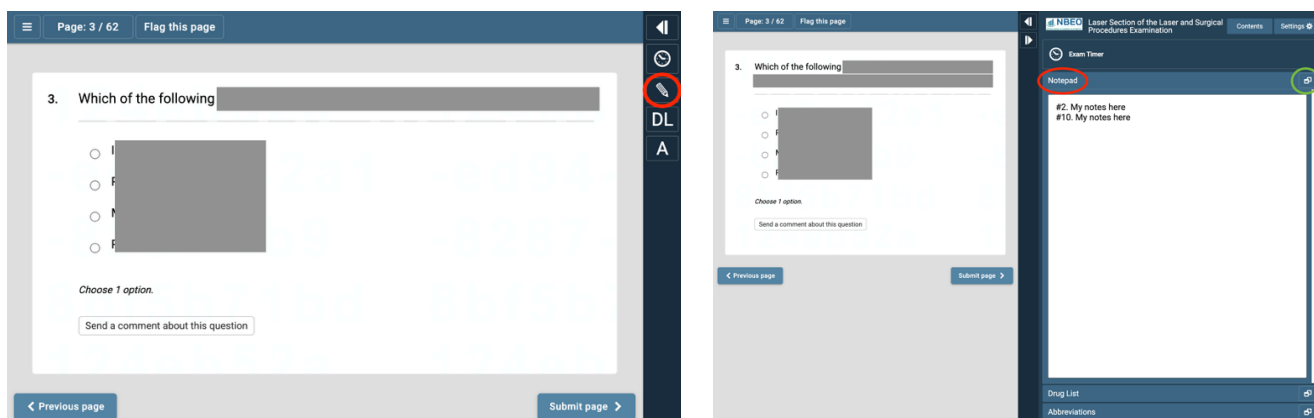


Once you type your comment, press submit comment to save it or close comment form if you do not want to save your comment. Comments will be saved for future review by the appropriate NBEO staff and/or subject matter experts.

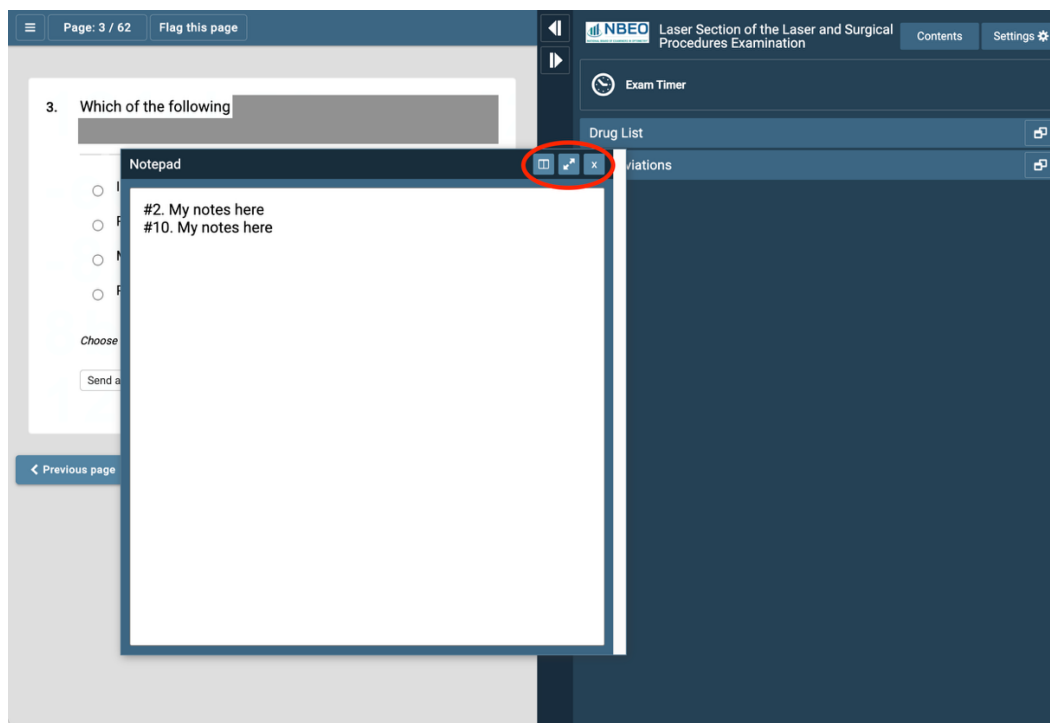


Notepad

The exam contains a Notepad that may be used to take notes for your own reference. To open the Notepad, click the **pencil icon** located under the timer. All notes typed in the Notepad will be automatically and cumulatively saved throughout the exam. Notes are not tagged to any particular item, so you may want to type in the item number that corresponds to each of your notes. **To close the Notepad, click on the Notepad header. The rectangles icon in the upper right of the Notepad will open the Notepad in a separate window that can be dragged anywhere on the screen.**



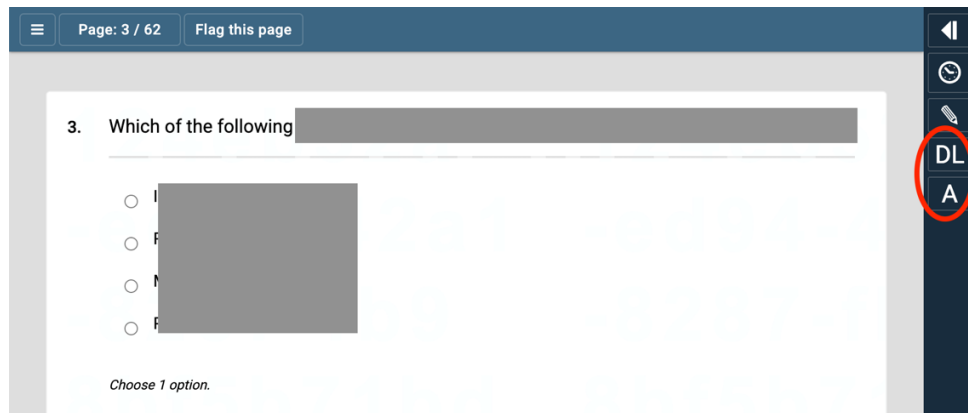
When the Notepad is open in a separate window, you can use the upper right buttons to return to split screen, expand to full screen, or close the Notepad.



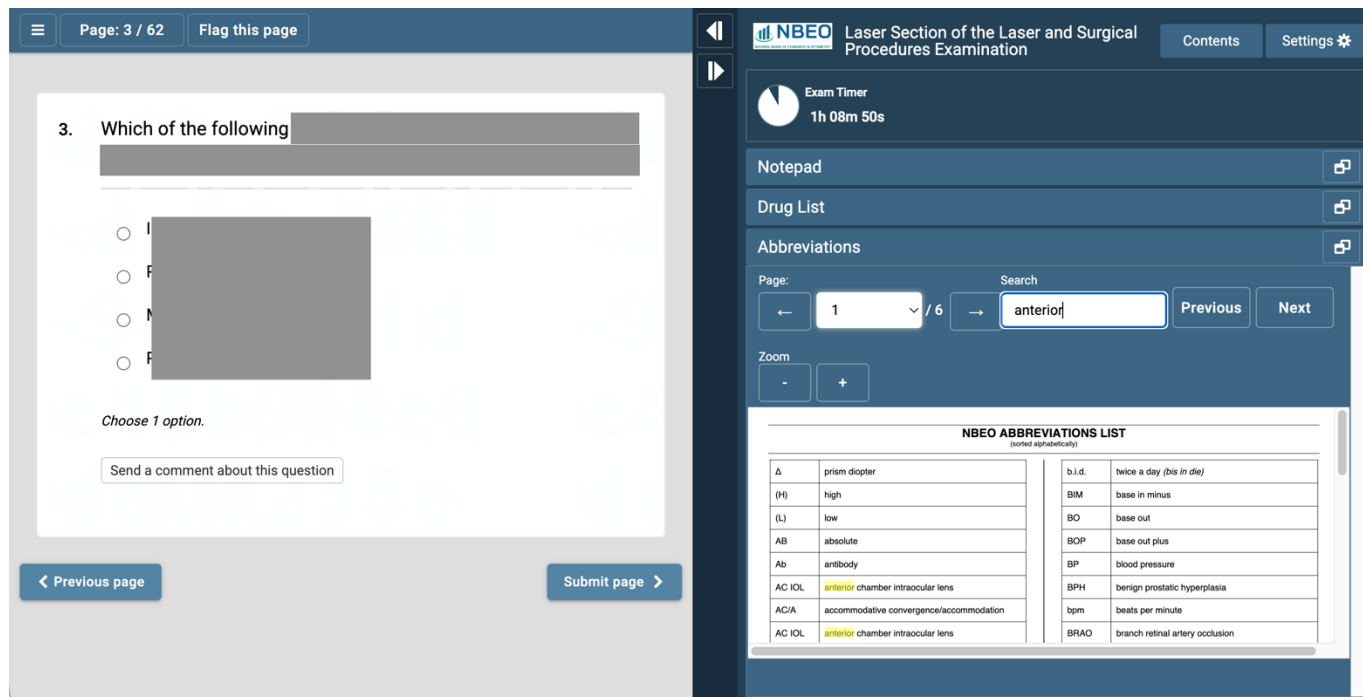
Entries in the notepad will not be sent to the NBE0.

Drug & Abbreviations List

There are two reference documents available to you throughout the exam. A searchable Drug List (DL) and Abbreviations list (A) are located under the timer and notepad:

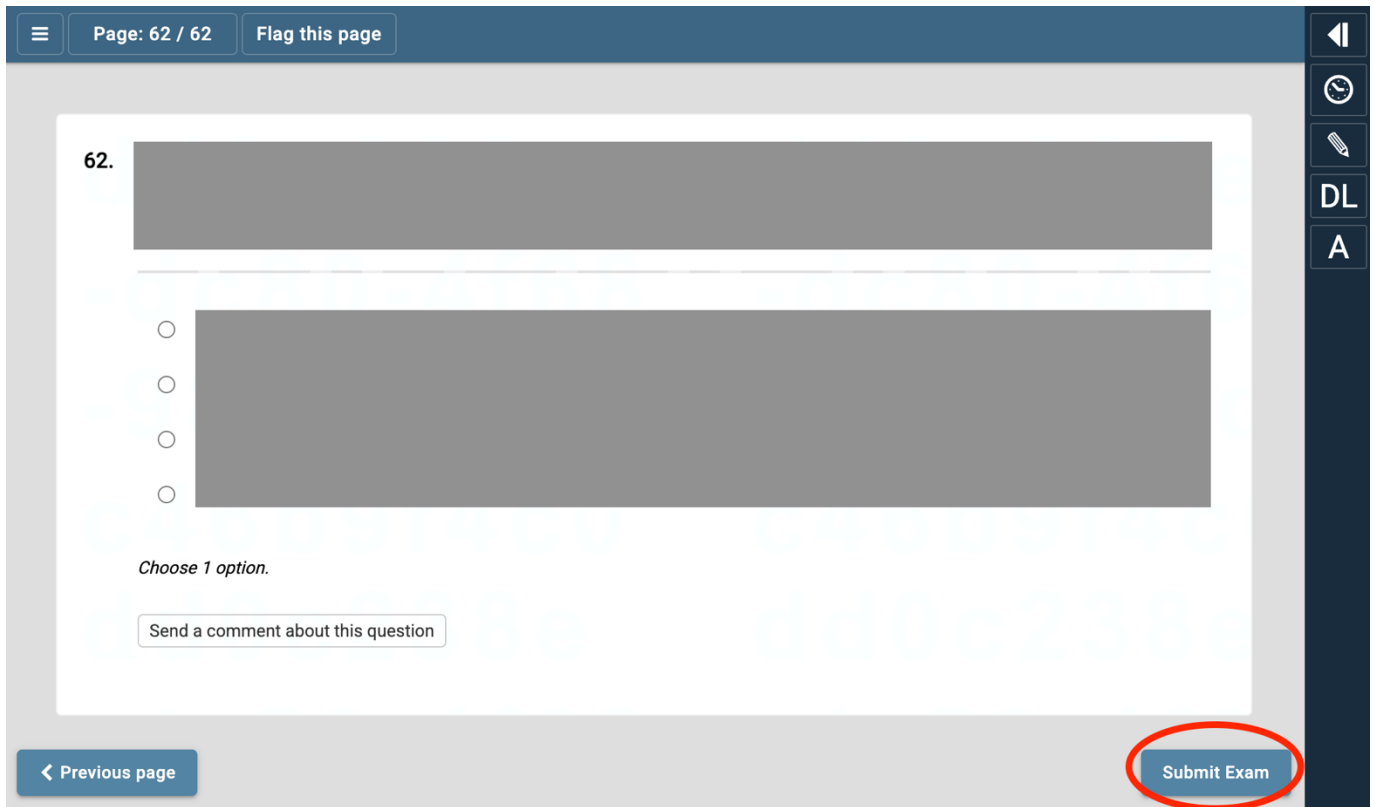


Once you select one of these documents to view, the document will open in the split screen. The Search box can be used to enter all or part of a word, and the Previous and Next buttons can be used to scroll through the highlighted match(es). In addition, similar to the Notepad described above, the rectangles icon can be used to open either document in a separate window.



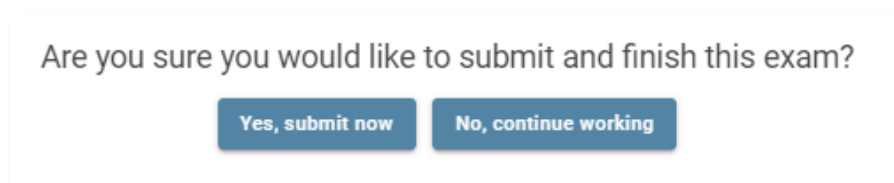
Submitting Your Exam

When you get to the last item on the exam, you may select the Submit Exam button when you are finished completing and reviewing all items.



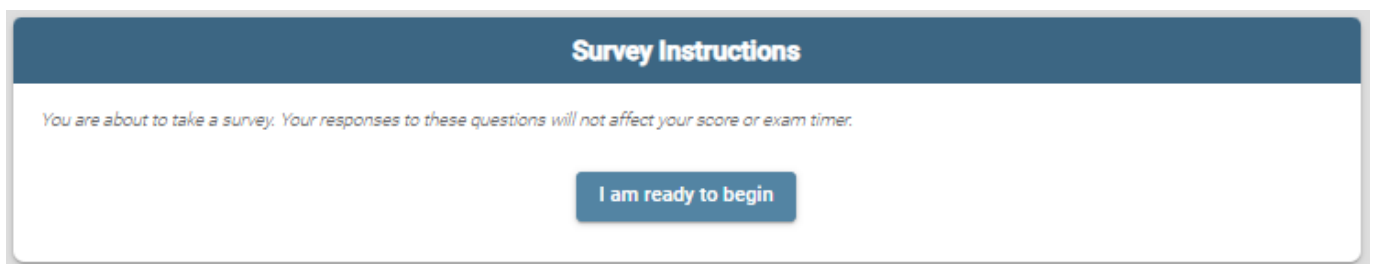
The screenshot shows an exam interface. At the top, there is a dark blue header with a menu icon, 'Page: 62 / 62', and 'Flag this page'. On the right side, there is a vertical toolbar with icons for back, timer, edit, and 'DL' and 'A' buttons. The main content area shows question 62 with a large greyed-out text box and four radio button options. Below the options, it says 'Choose 1 option.' and there is a text input field for 'Send a comment about this question'. At the bottom, there is a 'Previous page' button on the left and a 'Submit Exam' button on the right, which is circled in red.

Once you select Submit Exam, you will see a window confirming this choice.



The dialog box has a white background and a thin grey border. It contains the text 'Are you sure you would like to submit and finish this exam?' in a dark grey font. Below the text are two blue buttons with white text: 'Yes, submit now' and 'No, continue working'.

After submission, you will have the option to respond to a survey.



The survey instructions screen has a dark blue header with the text 'Survey Instructions'. Below the header, there is a light grey background with the text 'You are about to take a survey. Your responses to these questions will not affect your score or exam timer.' in a smaller font. At the bottom, there is a blue button with white text that says 'I am ready to begin'.